



## Bridges at Kraemer Place Volunteer

**Title: Shelter Volunteer**

**Location: Anaheim, CA**

**Classification: Heart of Compassion**

*Purpose:* Mercy House is looking for volunteers to assist at Bridges at Kraemer Place program. The purpose of Bridges at Kraemer Place is to provide safe shelter for adult men and women. In addition the shelter provides clients to case management with a Housing Stabilization Specialist, access to meals, resources, and access to service providers for resources.

Volunteers must be willing to do all the following tasks:

**Major Duties**

1. Greet Clients – Check in
2. Assist with serving meals (breakfast, lunch, and dinner)
3. Set out snacks and drinks
  - a. Prepare Coffee
  - b. Prepare Cold Drinks
4. Client Bin Check Outs
  - a. Must be able to lift 30lbs
5. Light cleaning – wiping down tables, sweeping, taking out trash
6. Organize and pass out donations

*Reports to:* On-Site Volunteer Associate, Site Leader, and Program Manager

*Time Commitment:* Volunteers are needed 7 days per week. We ask that volunteers make a weekly commitment, if possible. We offer 3 & 4 hour shifts. We ask that volunteers who sign up serve the entire shift.

*Shift times:*

- First Shift: 5am-8am – 6 volunteers
- Second Shift: 10am-2pm – 5 volunteers
- Third Shift: 2pm-5pm – 6 volunteers
- Fourth Shift: 5pm-9pm – 10 volunteers

*Skills and Qualifications:* Must be very reliable, have good communication skills, ability to bend, squat, lift at least 30lbs, must be willing to volunteer and interact with people who come from different backgrounds, life styles and be open to adapting to shelter needs.

*Age Restriction:* The minimum age to volunteer at Bridges at Kraemer Place is 13 years old with a parent/guardian who is also signed up to serve on the same shift. Laundry volunteers must be 18 years of age or older.

*Background Check:* To ensure the safety of our clients and our staff, we will run a brief background check to verify that you are not a registered sex offender.

*Benefit to Volunteer:* Recommendation letters, human services on-the-job experience, and the knowledge that you have given back to you community and are helping to make your corner of the world a better place.

To sign up for this worthy cause please contact, Bridges at Kraemer Place Volunteer Associate, Raquel Espinoza at [raquale@mercyhouse.net](mailto:raquale@mercyhouse.net) or (714) 836-7188 ext. 135